

**To: The Regional Director
National University of Modern Languages
Multan Campus**

Subject: Issuance of Transcript and Degree

Respected Sir,

It is stated that I have successfully completed my _____ in session _____ to _____ under your kind control. Now I need transcript and degree for my record.

Therefore, it is kindly being requested that my transcript and degree may please be provided. Require documents are attached.

Looking forward for your kind and prompt response. Thanks and Regards.

Yours faithfully,

Name: _____

S/D/O: _____

Roll No: _____

Course: _____

CNIC No: _____

Mobile No: _____



NATIONAL UNIVERSITY OF MODERN LANGUAGES

(Examinations Branch)

APPLICATION FORM DEGREE /TRANSCRIPT (DMC) & RESULT CARD

Student CNIC No (Passport Number for Foreigner Students only)

_____ - _____ - _____

Student's Name: _____

Father's Name: _____

Nationality: _____ Session: _____

Registration No _____ (Academic Branch/ Department)

Subject Improved if any: _____

Summer Attended if any _____

Semester Repeat or Subject Repeat: _____

Transcript required from _____ Semester to _____ Semester:

Specialization: _____ Current Semester _____ or Ceased Student.

Cell / Phone # _____ Postal Address: _____

EXAM BRANCH NUML	
Director	
Dy/Asst Director	
Diary No	
Receiving Date	
Due Date	

Course: _____

Morning / Evening

Roll No: _____

Department: _____

Date of Birth: _____

Last Exam Held: _____

Foreign

Language _____

Dated: _____

Signature of Student

CERTIFICATE

It is certified that Mr/Miss _____
 S/O, D/O _____ a student of _____ course under
 Roll # _____ session _____ is studying in the _____ semester has
 completed all the requirements of his/her course for the award of degree.

Regional Director
NUML Multan Campus

FOR PAKISTANI'S STUDENTS ONLY		FOR FOREIGNER STUDENTS ONLY	
Normal Fee	Urgent/Duplicate Fee	Normal Fee	Urgent/Duplicate Fee
Degree: Rs. 2500/-	Degree: Rs. 5000/-	Degree: \$50/-	Degree: \$100/-
Transcript Rs: 1500/-	Transcript: Rs 3000/-	Transcript: \$25/-	Transcript: \$ 50/-
Result Card Rs. 800/-	Result Card: Rs 1500/-	Result Card: \$5/-	Result Card: \$ 10/-
<u>Documents Required along with Form</u>			
<u>For Pakistani Students</u>		<u>For Foreigners Only</u>	
Attested Photo Copies of all previous educational documents (i.e Matric, Intermediate Certificates, Bachelor's, Master's, & MPhil Degree etc.) Photocopy of NOTIFICATION for MS/MPhil & PhD only University / Department Clearance Certificate		Attested photocopies of i. Equivalence certificate of all previous degree. ii. Passport iii. University Clearance Certificate	
<u>Documents Required for Duplicate Degree/DMC/Result Card Only (For All Students)</u>		<u>Documents Required for Revised Degree, Transcript (DMC) and Result Card</u>	
<u>Attested Copies of all previous Documents & following:</u> i. Copy of F.I. R ii. Affidavit iii. Newspaper add		Attested Copies of all previous Documents and original documents already issued by the NUML	

- Note:** - i. For non-relevant fields please write (Not applicable)
 ii. Original /Photocopy of CNIC is required to present at the time of receiving of documents.
 iii. Please bring original documents at the time of submission of application form.
 iv. Incomplete application form will not be entertained.
 v. **For Regional Campuses Only:** Previous original educational documents of the students of Regional campuses should be checked by the staff of the concerned Regional Campus.



DEGREE SUPPLEMENTARY FORM

Note:

The Degree Supplement Form has been designed to provide a description of the nature, level, context, content and status of the studies that were pursued and successfully completed by the individual named on the original qualification to which this supplement is appended.

1 INFORMATION IDENTIFYING THE HOLDER OF THE QUALIFICATION

1.1 Full Name (as per Degree / Transcript)

1.2 Father's Name

1.3 Date of Birth (dd/mm/yyyy)

1.4 Nationality

1.5 CNIC No.

1.6 Passport No. (if any)

1.7 Student Registration No.

1.8 Student Enrolment No.

2 INFORMATION IDENTIFYING THE QUALIFICATION

2.1 Name of Qualification (if applicable) title conferred (e.g. Bachelor of Arts) _____

2.2 Main Field(s) of study for the qualification (e.g. Accounting / Finance) _____

2.3 Name of Degree Awarding Institution - NUML, Islamabad

2.4 Language(s) of instruction / examination - English

3 INFORMATION ON THE LEVEL OF QUALIFICATION

3.1 Level of Qualification (Please tick only one)

Under Graduation Graduation Post Graduation Doctorate Post Doctorate

3.2 Official Length of Program (No. of Years / Total Credit Hours) _____

3.3 Eligibility Requirement (such as title of previous qualifications e.g. Intermediate/Bachelors/Master etc.) _____

4 INFORMATION ON THE CONTENTS AND THE RESULT GAINED

4.1 Mode of Study (Part Time, Full Time, Distance etc.) _____ Full Time

4.2 Program / Degree Requirement _____ as stated in 3.2

4.3 Program details (modules or units studied/ components/ courses etc.) and individual grades/marks/credits obtained (if this information is available on an official transcript the same should be used here): Depicted on the Transcript

4.4 Grading scheme/system and, if available, grade distribution guidance: Depicted on the Transcript

4.5 Honor / Distinction (If any) _____

5 INFORMATION ON THE FUNCTION OF THE QUALIFICATION

5.1 Future Prospects of the qualification (e.g. it will entitle access to, such as, Postgraduate Study):

5.2 Professional status (if applicable; such as details of any right to practice etc.)

6 ADDITIONAL INFORMATION (if any)

7 CERTIFICATE OF THE SUPPLEMENT (Official Use Only)

7.1 Signature: _____ Issuing Authority Director Examinations Dated _____

Official Stamp

8 INFORMATION ON THE NATIONAL HIGHER EDUCATION SYSTEM(S)

Information on the National Higher Education System(s) is available on the website of Higher Education Commission at URL (<http://www.hec.gov.pk>).



National University of Modern Languages

Multan Campus

CLEARANCE CERTIFICATE – OFFICE

I, Mr/Miss/Mrs _____ S/D/O _____ is
 student of _____ Course in _____ department
 Session _____ to _____ and am leaving the university wef _____

Please issue me clearance if there is nothing outstanding against me.

<u>S.No</u>	<u>Department / Branch</u>	<u>Signature Incharge</u>
a.	Coordinator Department Concerned	
b.	Accounts Branch	
c.	Administration Office	
d.	Library	
e.	Photocopy Shop	
f.	Canteen	

Note: One copy may be retained by the student(s) to receive Certificate / Diploma / Degree etc from Office.

Signature of Superintendent



National University of Modern Languages

Multan Campus

CLEARANCE CERTIFICATE – STUDENT

I, Mr/Miss/Mrs _____ S/D/O _____ is
 student of _____ Course in _____ department
 Session _____ to _____ and am leaving the university wef _____

Please issue me clearance if there is nothing outstanding against me.

<u>S.No</u>	<u>Department / Branch</u>	<u>Signature Incharge</u>
a.	Coordinator Department Concerned	
b.	Accounts Branch	
c.	Administration Office	
d.	Library	
e.	Photocopy Shop	
f.	Canteen	

Note: One copy may be retained by the student(s) to receive Certificate / Diploma / Degree etc from Office.

Signature of Superintendent



NUML ALUMNI ASSOCIATION REGISTRATION FORM

NUML Academic Info

Department: _____ Program: _____
Campus: Multan Registration #: _____
Admission Year: _____ Passing Year: _____

Personal Information

Full Name: _____ Father Name: _____
DOB: DD-MM-YYYY Gender: Male Female
CNIC: _____ Marital Status: Single Married
Permanent Address: _____

Contact Information

Email: _____ Contact Number: _____

About Me

Short Description

Current Academic Info (If Any)

Program: _____ Institute: _____

Job Info (If Any)

Designation: _____ Contact #: _____
Email (Official): _____ Institute / Organization: _____